



NAATI identity verification for test candidates

Information for the public

Identity verification is an integral and essential part of NAATI's test process. It ensures that candidates have a fair opportunity to demonstrate their knowledge and ability. It also provides assurance to receiving organisations about the validity of NAATI tests.

For this reason, all test candidates who sit for a NAATI-administered test (including CCL and Certification) must undergo **identity verification** before gaining entry to a test venue.

NAATI will verify your identity using the following process:

- When you arrive at the test venue, you will need to provide an acceptable photo identity document. This is usually the passport or driver's licence that you provided with your online application.
- A NAATI staff member will compare your face with the identity document, and with the documents submitted online at the time of application.
- Your identity will be marked as confirmed when NAATI is satisfied that the person presenting for the test, and the identity document presented on the day, match the identity documents submitted during application.
- Some candidates may have their photo taken, before the test, by a NAATI staff member. This photograph will be used, along with the identity documentation and passport photo provided at the time of application, to ensure the applicant is the person sitting the test.

NAATI is dedicated to protecting the rights of genuine test candidates, and ensuring the legitimacy of the testing process. NAATI is also committed to ensuring high standards of customer care.

Identity verification requirements provide protection for genuine candidates sitting NAATI tests. The requirements are enforced to ensure people who try to exploit the testing process are prevented from entering the test venue and to prevent impostors recording results on behalf of other candidates.

These identity requirements also provide assurance to external organisations about the integrity of NAATI testing.



Identity Verification FAQs

Are there any special requirements for the photo taking process?

Candidates wearing glasses will be asked to remove them before their photos are taken.

Cultural sensitivities will be considered and special arrangements made if necessary. Candidates must advise NAATI (via email) about any concerns about identity verification or special requirements before your test session.

How will NAATI use the photo taken on the test day?

Your digital photograph will only be used for the purpose of verifying your identity.

The photo will be kept on file as a record of the person who has attended a NAATI test event. For more information on how NAATI uses personal data, please read NAATI's privacy policy on our website.

Can I refuse to have my photo taken?

If you refuse to comply with the identity verification process, you will not be able to take the test. Refusal to comply also means you will not be eligible for any transfer, cancellation or refund of your test.

If I have concerns, what should I do?

If you have any questions, or experience any inconvenience on the test day, please notify our staff immediately.

