



APPLICATION FOR NAATI ENDORSEMENT OF A TRANSLATING & INTERPRETING QUALIFICATION

This form should be completed in conjunction with *A Guide to NAATI Endorsement of Translating and Interpreting Qualifications* (also known as the *Qualification Manual*).

INSTITUTION DETAILS

Institution name		
Trading name		
School/department name		
Campus(es)		
Website		
ABN		
GST Registration number		
Type of institution		
VET Institution Details <i>(if applicable)</i>	RTO Code	
	Registration expiry	
	CRICOS institution code	
Higher Education Institution Details <i>(if applicable)</i>	Registration number	
	CRICOS institution code	

CONTACT DETAILS

Details for a primary and secondary contact must be provided and must be official and verifiable.

Qualification Coordinator Contact	Name	
	Position title	
	Email	
	Phone	
	Institution address(es)	
	Postal address(es)	

CONTACT DETAILS

Details for a primary and secondary contact must be provided and must be official and verifiable.

Secondary Contact	Name	
	Position title	
	Email	

VET QUALIFICATION DETAILS

The qualification must be a translating and/or interpreting qualification. Please fill out all fields for each qualification. Please refer to section 3.1.3.1 of *A Guide to NAATI Endorsement of Translating and Interpreting Qualifications* for advice on filling out this section.

QUALIFICATION 1

Qualification name <i>(in full)</i>		
Corresponding level of NAATI certification <i>(you can select more than one)</i>		
Institution course code		
Qualification PSP code		
Campus(es)		
Date of commencement		
Qualification duration	weeks	semesters
Languages <i>(include direction)</i>		
Is the qualification listed on scope?		
Will the course be offered to international students? <i>(if yes, answer the next question)</i>		
If so, what is the CRICOS registration number?		
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?		

VET QUALIFICATION DETAILS

QUALIFICATION 2

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			
Campus(es)			
Date of commencement			
Qualification duration	weeks	semesters	
Languages <i>(include direction)</i>			
Is the qualification listed on scope?			
Will the course be offered to international students? <i>(if yes, answer the next question)</i>			
If so, what is the CRICOS registration number?			
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?			

QUALIFICATION 3

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			
Campus(es)			
Date of commencement			
Qualification duration	weeks	semesters	

VET QUALIFICATION DETAILS

QUALIFICATION 3

Languages
(include direction)

Is the qualification listed on scope?

Will the course be offered to international students? *(if yes, answer the next question)*

If so, what is the CRICOS registration number?

Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?

QUALIFICATION 4

Qualification name *(in full)*

Corresponding level of NAATI certification
(you can select more than one)

Institution course code

Qualification PSP code

Campus(es)

Date of commencement

Qualification duration

weeks

semesters

Languages
(include direction)

Is the qualification listed on scope?

Will the course be offered to international students? *(if yes, answer the next question)*

If so, what is the CRICOS registration number?

Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?

HIGHER EDUCATION QUALIFICATION DETAILS

The qualification must be a translating and/or interpreting qualification. Please fill out all fields for each qualification. Please refer to section 3.1.3.2 of *A Guide to NAATI Endorsement of Translating and Interpreting Qualifications* for advice on filling out this section.

QUALIFICATION 1

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			
Campus(es)			
Date of commencement			
Qualification duration	weeks		semesters
Languages <i>(include direction)</i>			
Is the qualification approved by the relevant authorities <i>(please attach evidence)</i>			
Will the course be offered to international students? <i>(if yes, answer the next question)</i>			
If so, what is the CRICOS registration number?			
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?			

QUALIFICATION 2

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			

HIGHER EDUCATION QUALIFICATION DETAILS

QUALIFICATION 2

Campus(es)			
Date of commencement			
Qualification duration	weeks		semesters
Languages <i>(include direction)</i>			
Is the qualification approved by the relevant authorities <i>(please attach evidence)</i>			
Will the course be offered to international students? <i>(if yes, answer the next question)</i>			
If so, what is the CRICOS registration number?			
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?			

QUALIFICATION 3

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			
Campus(es)			
Date of commencement			
Qualification duration	weeks		semesters
Languages <i>(include direction)</i>			
Is the qualification approved by the relevant authorities <i>(please attach evidence)</i>			
Will the course be offered to international students? <i>(if yes, answer the next question)</i>			
If so, what is the CRICOS registration number?			
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?			

HIGHER EDUCATION QUALIFICATION DETAILS

QUALIFICATION 4

Qualification name <i>(in full)</i>			
Corresponding level of NAATI certification <i>(you can select more than one)</i>			
Institution course code			
Qualification PSP code			
Campus(es)			
Date of commencement			
Qualification duration	weeks	semesters	
Languages <i>(include direction)</i>			
Is the qualification approved by the relevant authorities <i>(please attach evidence)</i>			
Will the course be offered to international students? <i>(if yes, answer the next question)</i>			
If so, what is the CRICOS registration number?			
Have you attached evidence as to how the qualification will link to student eligibility for the specified level(s) of NAATI certification?			

PAYMENT DETAILS

All fees are listed in Australian Dollars (\$AUD) and include GST.
The fees listed on this form are valid from 1 July 2018 to 30 June 2019.
Institutions will be invoiced by the NAATI National Office.

Fees (\$AUD)

Assessment fee	\$440.00
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DECLARATION

- I declare the information provided in this application form is correct to the best of my knowledge.
- I declare I have provided all the necessary information required by this application form.
- I declare I have read and understood the information provided to me in this application form.
- I understand the assessment fee accompanying this application is non-refundable.

Date		Representative signature	
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Completed forms and applicable attachments must be sent to eq@naati.com.au.