



## FACTSHEET RECERTIFICATION

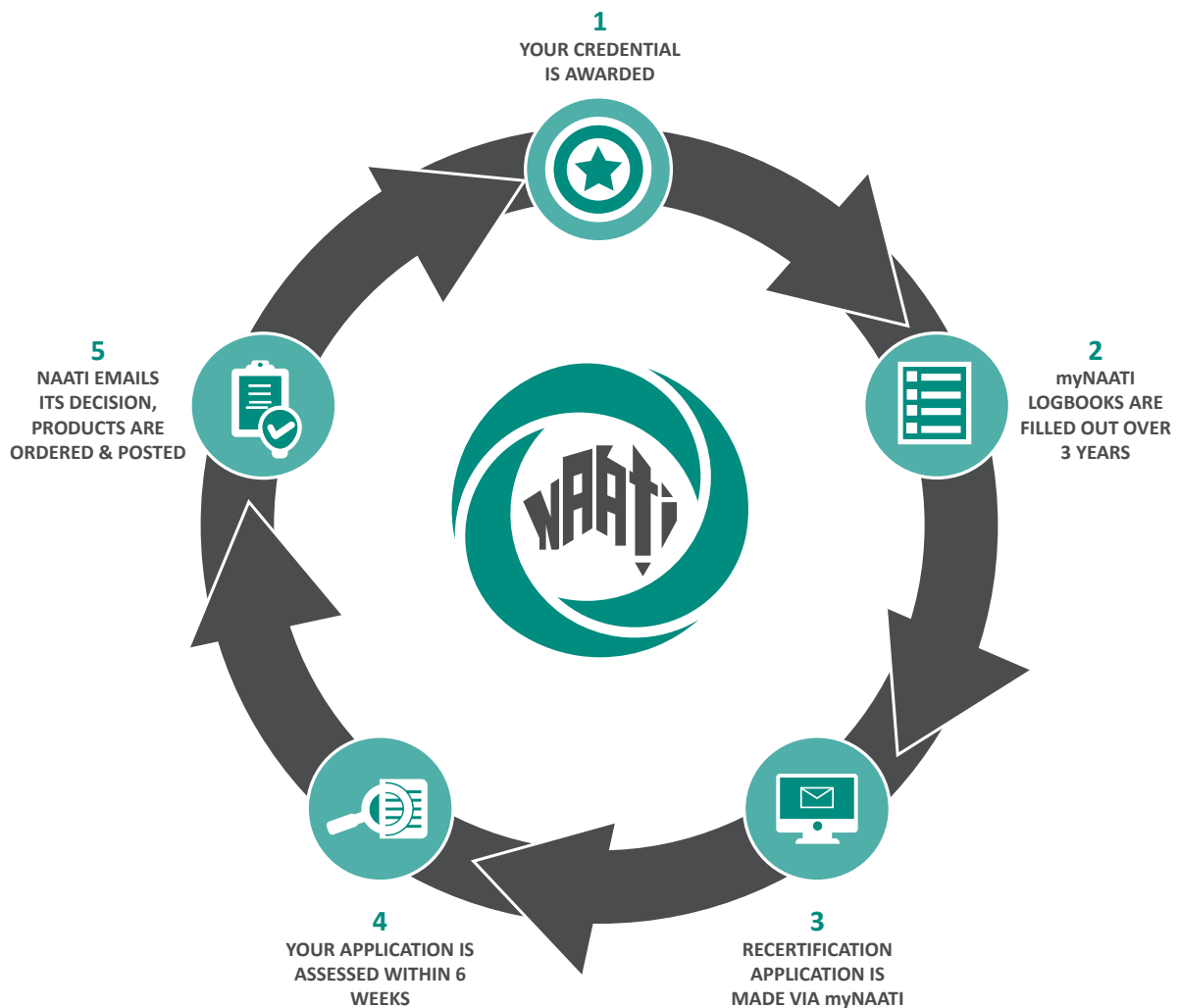
### WHAT IS IT?

Recertification is the process by which translators and interpreters with NAATI credentials demonstrate at regular intervals that they remain active and committed to the translation and interpreting industry.

All certifications and recognised practising credentials require recertification. Before the expiry of your credential, you will need to lodge an application (via myNAATI) that contains evidence of continuing work practice and professional development to recertify your credential/s for a further three years.

Following consultation with AUSIT, ASLIA and others in 2017, NAATI has developed a set of criteria (set out on the next page) that you need to meet to prove that you are continuing to work at an industry standard.

The process for recertification can be described like this:





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### WORK PRACTICE CRITERIA

- For translating credentials: an average of 10 000 words per year (30 000 words over 3 years).
- For interpreting credentials: an average of 40 assignments or hours per year (120 assignments over 3 years).

If you hold more than one NAATI credential (e.g. you are a translator and an interpreter), you are expected to provide work practice evidence for each certification or recognised practising credential in separate logbooks.

### PROFESSIONAL DEVELOPMENT CRITERIA

- You must reach at least **120 points over 3 years** no matter how many credentials you hold (an average of 40 professional development points per year).
- You must also meet the minimum points requirements in the compulsory categories of **Skills Development and Knowledge**, **Industry Engagement** and **Maintenance of Language**.
- In Category 2 (Industry Engagement), at least one activity must come under the Ethics sub-category.

CATEGORY	RATING	POINTS REQUIRED
Skills Development and Knowledge	Compulsory	30
Industry Engagement (Ethics Sub-Category)	Compulsory	30 (minimum 10 out of 30)
Maintenance of Language	Compulsory	30

To assist practitioners, NAATI has developed a **Professional Development Catalogue** which covers the types of activities you can claim to meet the requirements. NAATI understands that this catalogue may not list every possible activity which could be accepted.

### KEEPING EVIDENCE & LODGING YOUR APPLICATION

You are expected to keep records of your work practice and professional development, throughout the three year period, using the logbook tools in myNAATI. You will then also be required to submit your recertification application online via myNAATI.

You can choose to get a reference letter from your employer as evidence of your work practice but you will still need to create a single logbook entry (with the letter attached) as you will not be able to attach the letter directly to your online recertification application.

NAATI's online logbooks are dynamic tools that are regularly updated in response to feedback from practitioners, service providers and other stakeholders.

If you have any further questions about any aspect of the recertification process (including claiming professional development points), please email [recertification@naati.com.au](mailto:recertification@naati.com.au).