



Certified Provisional Interpreter Test CANDIDATE INFORMATION

PREPARING FOR TEST DAY	
Checking in for your test	<p>You must check in for your test between the arrival time and the registration closing time listed in your test confirmation email. NAATI staff will check you in by verifying your identity. You can view more information about our identity verification policy on the website.</p> <p>NAATI will not admit you to the test if you arrive after the registration closing time.</p>
Test conditions	<p>You must follow these conditions. If you do not, NAATI may cancel your test or not issue your test result. If this happens, you will not receive a refund of your test fee.</p> <p><u>Leaving the test venue</u></p> <p>Once testing has started, you are not allowed to leave the test venue until your test is complete. If you do, you cannot re-enter the venue or continue your test at a later time.</p> <p><u>Behaviour on test day</u></p> <p>You are expected to be courteous and respectful towards NAATI staff, supervisors and other candidates. You cannot communicate with other candidates on the test day once your test has started.</p> <p><u>Use of internet and communications devices</u></p> <p>You are not allowed to use the communication or video/photo functions of any electronic device at the test venue, including in the Waiting Room. This includes your phone, laptop, tablet and other smart devices.</p> <p>You may only access the internet in the Preparation Room to research the task.</p> <p><u>Confidentiality</u></p> <p>All test materials are the property of NAATI. You are not permitted to make or take away copies, paper or electronic, of any test material, or reproduce the test or communicate the test content to a third party.</p>
What to bring	<p>You must bring an acceptable photo identity document (e.g. passport) to check in for your test.</p> <p>You may bring the following resources to prepare for the dialogue tasks:</p> <ul style="list-style-type: none">• an internet-connected phone, laptop or tablet• electronic and hard copy dictionaries, glossaries and thesauri, including self-developed glossaries. <p>It is your responsibility to make sure that your devices will function for the duration of the test, and to bring any chargers or batteries.</p> <p>You may wish to bring food to the test venue as you may need to wait several hours for your test to start. Any food must be consumed in the Waiting Room.</p>



**What NAATI
will & will not
provide**

In the Preparation Room and Test Room/s NAATI will provide:

- a pen and paper for note taking (to be returned at the conclusion of each task), and
- a glass of water.

NAATI will not provide:

- technical support should you experience issues with your equipment
- internet access for candidates
- resources to prepare for the dialogue tasks.



Certified Provisional Interpreter Test TEST STRUCTURE & CONTENT

ADMINISTRATION	
Test supervision	<p>NAATI test supervisors manage logistics, the equipment recording your test, start and finish times, and any other issues. A supervisor will be in each room, and will tell you when to move between the different rooms.</p> <p>Supervisors are not permitted to talk about the content of the task or comment on your performance.</p> <p>You must always follow the supervisors' instructions.</p>
Recording of tests	Your test will be video and/or audio recorded for assessment by NAATI examiners.
OVERVIEW	
Test description	<p>The Certified Provisional Interpreter test consists of three tasks. Each task will involve a different situation from a different domain.</p> <ul style="list-style-type: none"> • Two Consecutive interpreting face-to-face dialogue tasks • One Consecutive interpreting remote dialogue task (via telephone) <p>Each task is a live role-play. There will be two role-players involved in each task, one English speaking and one speaking the Language Other Than English (LOTE).</p>
Domains & situations	All tasks deal with situations set in different domains of daily life in Australia. These domains include health, legal, community, education, social services, finance, housing, business, employment, insurance, consumer affairs.
Duration	<p>The test usually takes 1.5 to 2 hours per candidate from the time it starts.</p> <p>You may need to wait several hours for your test to start after you check in, depending on the number of candidates that day. The expected completion time of the test session is listed in your test confirmation email.</p>
TEST FORMAT	
Waiting room	<p>After you check in, a NAATI staff member will direct you to sit in the Waiting Room. You will wait in this room until it is time to start your test. You will place any electronic devices, including electronic dictionaries, glossaries or thesauri, phone, laptop, tablet or other smart device in a secure storage area.</p> <p>In the Waiting Room, you can access your hard copy resources. You cannot use any electronic devices in this room.</p>



Preparation room	<p>You will have 15 minutes before each of the three tasks to prepare in the Preparation Room. NAATI will provide you with an interpreting brief for the next task. This brief describes the situation and domain, and the names and roles of the people you will interpret for.</p> <p>In this room, you can use the internet and any of your electronic and hard copy resources to re-search the interpreting brief, and you may write notes which you can take into the Test Room. You cannot communicate with other candidates in this room.</p>
Test room/s	<p>The Test Room is where you will complete the actual tasks. There will be no further explanation of the task or conditions once you enter the Test Room.</p> <p>The only resources you can bring into this room are the interpreting brief and any handwritten notes you made in the Preparation Room. You cannot bring any electronic or hard copy resources into the Test Room.</p> <p>You may write notes during the test. You must leave the interpreting brief and any handwritten notes in the Test Room.</p>
SITTING THE TEST	
Two Consecutive interpreting face to face dialogue tasks	<p>You will use consecutive mode to interpret two face to face dialogues between two role players about the topic and situation described in your interpreting brief. The role players are in the same room as you for these tasks.</p> <p>For each task, the role-play dialogue begins as soon as you enter the Test Room. The English speaking role player will greet you, then both role-players will introduce themselves. You should introduce yourself to both role-players (in English and LOTE as appropriate) as ‘the interpreter’. Do not use your real name. NAATI examiners will not assess this introductory part of the task.</p> <p>The English-speaking role player will begin the timed assessment part of the task by saying “ok, let’s start” or similar. You must interpret what the role-players say from this point on. You should interact with the role players to accurately transfer the meaning between them (see Interacting with role players below).</p> <p>Each task will finish when the dialogue between the two role players ends, or about 12 minutes after the start of the assessed part.</p>
One Consecutive interpreting remote dialogue task (via telephone)	<p>You will use consecutive mode to interpret a remote dialogue between two role players about the topic and situation described in your interpreting brief. The role players are in a separate room from you for this task.</p> <p>In the Test Room, the test supervisor will direct you to sit at a table with a telephone. You are required to use the hands-free function on the phone, which the supervisor will explain to you.</p> <p>When the telephone rings you should answer it and say ‘hello’. The role-play dialogue begins as soon as you answer the telephone.</p>



<p>One Consecutive interpreting remote dialogue task (via telephone)</p>	<p>An English speaking telephone operator will ask if you are available to do a telephone interpreting job. You will accept the job, then the telephone operator will connect you to the role players. The role players will introduce themselves. You should introduce yourself to both role players (in English and LOTE as appropriate) as ‘the interpreter’. Do not use your real name. NAATI examiners will not assess this introductory part of the task.</p> <p>The English-speaking role player will begin the timed assessment part of the task by saying “ok, let’s start” or similar. You must interpret what the role-players say from this point on. You should interact with the role players to accurately transfer the meaning between them (see Interacting with role players below).</p> <p>The task will finish when the dialogue between the two role players ends, or about 12 minutes after the start of the assessed part.</p>
<p>Interacting with role players (dialogue tasks only)</p>	<p>As the interpreter, you should listen to what the role players say and transfer the meaning accurately. However, there will be instances during the test when you are not able to hear or understand the speakers.</p> <p>For example, this might happen if:</p> <ul style="list-style-type: none">• the role-players mumble or talk at the same time• there is a distracting noise or other interference• the phone cuts out, or• a role-player uses a phrase you don’t know. <p>During each role play, you are expected to demonstrate your ability to interact with the role players to make sure you accurately transfer the meaning.</p> <p>You should use a range of strategies to deal with these instances, including:</p> <ul style="list-style-type: none">• ask the role-player to repeat or clarify what they have said• ask the role-player to pause or slow down• ask the role-player to speak louder or softer• insert a correction if you realise you have made an error, or• use other strategies to transfer meaning or otherwise manage the interaction. <p>There is no penalty for using strategies if:</p> <ul style="list-style-type: none">• they result in accurate transfer of meaning,• they do not hinder the flow of the conversation,• you are courteous, and• you inform the other role-player about what occurred in the other language.



ASSESSMENT	
Assessment	<p>At least 2 NAATI examiners will independently assess your performance in the test. They will assess each task separately, using assessment rubrics with 5 bands (with Band 1 representing the highest level of performance and Band 5 the lowest).</p> <p>Your task performance will be marked against each criterion, outlined below.</p> <p>For the Consecutive interpreting face-to-face dialogue and Consecutive interpreting remote dialogue tasks, NAATI examiners will assess your:</p> <ul style="list-style-type: none">• Transfer competency: <u>Meaning transfer skill</u>, <u>Application of interpreting mode</u>, <u>Interactional management skill</u>, and <u>Rhetorical skill</u>; and• Language competency: <u>Language proficiency enabling meaning transfer</u> into the target language (both English proficiency and LOTE proficiency) <p>You should aim to achieve at least Band 2 for each criterion, and you must pass all three tasks to pass the test. You can find detailed information about the assessment rubrics and criteria on the website.</p>
Supplementary testing	<p>You must attempt all three tasks, and pass two of them, to be eligible to apply for a supplementary test. You must apply for the supplementary test within one month of receiving your test results.</p> <p>The supplementary test will involve re-sitting only the failed task. If you pass the supplementary test, NAATI will award you the Certified Provisional Interpreter credential.</p>