SCREENING TEST PREPARATION COURSES 2019

Distance at times often makes it difficult for individuals to access training opportunities. To assist individuals seeking NAATI certification, we have developed two online courses (hosted on the Totara Learning Management System) that can be accessed by anyone with a computer and internet connection.

These courses are meant to assist individuals preparing for the intercultural and ethical competency screening tests. They are not a replacement for tertiary qualifications and it is not compulsory to complete them. Completing these courses (on their own) will not be enough to satisfy the training requirements to access certification testing.

How to Enrol

In order enrol in both screening test preparation courses, you will need to follow these steps:

1. Click the link on the NAATI website to be taken to our Totara LMS login page.
2. You will then need to register an account by clicking the 'create an account button' on the right hand side of the screen.
3. Once you have created an account, you will need to login and access the home page by clicking the 'home symbol' in the far left-hand side in the top menu bar.
4. Once you are on the home page, you simply need to click on the button to enrol.
5. You will then be prompted to make a PayPal payment to access the courses.
6. If your PayPal payment has been successful, you will receive a receipt via email. You will be able to access the courses (once they have started).

Do not enrol more than once as you will be charged the access fee each time you enrol.

Course Length & Dates

Each course should take around 10-15 hours to finish and must be completed within a 5 week period. You will also be given targets and encouragement to assist you to complete each course.

Please see the table below for course date details. Courses start 7 days after after enrolements open. Enrolments will close 7 days after each course starts. Learners who enrol after a course has started will not receive extra time to complete it.

Course Round	Enrolments Open	Enrolments Close	Start Date	End Date	Max. no. of Places
Round 01	7 Jan 2019	21 Jan 2019	14 Jan 2019	18 Feb 2019	50
Round 02	25 Feb 2019	11 Mar 2019	4 Mar 2019	8 Apr 2019	50
Round 03	6 May 2019	20 May 2019	13 May 2019	17 Jun 2019	50
Round 04	2 Sep 2019	16 Sep 2019	9 Sep 2019	14 Oct 2019	50
Round 05	4 Nov 2019	18 Nov 2019	11 Nov 2019	16 Dec 2019	50

Suggested Computer Specifications

Although these courses may work on older internet browsers, it is strongly recommended you use one of the following browsers:

- Chrome: The latest stable desktop release.
- Firefox: The latest stable release.
- Microsoft edge: The latest stable release.
- Safari (for desktop) 10.
- Internet Explorer 11.
- iOS Safari 9.
- Android mobile browser: The latest stable release.
- Chrome for Android mobiles: The latest stable release.

You will also need to have the latest version of Flash player and JavaScript enabled. If you ever have technical issues logging in or using the Totara LMS, please contact NAATI.

Course Structure & Outlines

Each course is intended to be self-directed with some oversight by a course tutor. Course tutors will be available to answer general questions (posted within the course) and provide assessment and activity feedback.

Courses are structured in such a way that a learner must:

1. Go through the core content of each unit;
2. Complete the compulsory assessment and activity tasks (before accessing the end of course exam); and
3. Pass the end of course practice exam to gain a certificate of course completion.

	Intercultural Competency Screening Test Preparation (Australian Society & Culture)	Ethical Competency Screening Test Preparation (Ethics & Professional Issues)
Learning Outcomes	• Demonstrate understanding of the Australian society, including its diversity norms and values, and of government systems and frameworks. • Demonstrate understanding of the translation and interpreting profession and the role of its different players in Australia.	• Demonstrate understanding and application of ethical principles of the translation and interpreting profession. • Demonstrate understanding of workplace issues in the translation and interpreting profession and strategies to deal with these. • Demonstrate understanding of family violence issues in the translation and interpreting profession and strategies to deal with these.
Units	• Australian Society • Introduction to Translating & Interpreting in Australia • Overview of NAATI • Overview of Industry Associations • Overview of Language Service Providers	• Industry Ethics • Applying Ethics • Professional Issues • Ethics & Professional Issues – Family Violence