

# Certified Conference Interpreter English > Auslan

Candidate Instructions

OFFICIAL



**National Accreditation Authority  
for Translators and Interpreters LTD**

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## Reminder for candidates

- Familiarise yourself with the Certified Conference Interpreter (Auslan) test page.  
<<https://www.naati.com.au/certification/cqi-auslan/>>
- Read the Terms and conditions < <http://naati.com.au/resources/terms-conditions> >
- Understand the assessment process including how NAATI will assess your language use.

Note: Each Certified Conference Interpreter Auslan test is in one language direction only.

## Preparing for test day

### What you will need

#### Identity document

You must have a photo identity document (passport or Australian driver's licence) ready when you begin your test. Click here to learn more about identity verification. < <https://www.naati.com.au/resources/identity-verification/> >

#### Resources

You may bring offline and paper resources to prepare for the **Seen Speech and Unseen Speech (long) tasks**, such as:

- Electronic (non-internet connected) and hard copy dictionaries, glossaries and thesauri, including self-developed glossaries.

It is your responsibility to make sure that your devices will function for the duration of the test, and to bring any chargers or batteries.

You may wish to bring food to the test venue as you may need to wait several hours for your test to start. Any food must be consumed in the Waiting Room.

### What NAATI will & will not provide

In the Preparation Room NAATI will provide:

- A clean hard copy of the Interpreting Brief and Seen Speech script
- A clean hard copy of the speech reference material (Unseen Speech (long) task)
- A pen and paper for note taking (to be returned at the conclusion of the task), and
- A glass of water.

In the Test Rooms NAATI will provide:

- A pen and paper for note taking (to be returned at the conclusion of each task)

- A glass of water

NAATI will not provide:

- Technical support should you experience issues with your equipment
- Resources to prepare for the tasks

## Test conditions

You must follow these conditions. If you do not, NAATI may cancel your test or not issue your test result. If this happens, you will not receive a refund of your test fee.

### Leaving the test venue

Once testing has started, you are not allowed to leave the test venue until your test is complete. If you do, you cannot re-enter the venue or continue your test at a later time.

### Behaviour on test day

You are expected to be courteous and respectful towards NAATI staff. You cannot communicate with other external parties (e.g. via chat) on the test day once your test has started.

### Use of internet and communication devices

You are not allowed to use the communication or video/photo functions of any electronic device at the test venue, including in the Waiting Room. This includes your phone, laptop, tablet and other smart devices. You may only access the internet in the Preparation Room to research the Seen Speech task. You will have access to internet-connected computers in this room and cannot use your own devices.

### Confidentiality

All test materials are the property of NAATI. You are not permitted to make or record copies (paper or electronic) of any test material or reproduce the test or communicate the test content to a third party.

Any attempt to copy the test material will also result in disciplinary action being taken, which may involve the test being invalidated and a ban from any future NAATI test.

## Test supervision & support from NAATI

NAATI test supervisors manage logistics, the equipment recording your test, start and finish times, and any other issues. A supervisor will be in each room, and will tell you when to move between the different rooms.

Supervisors are not permitted to talk about the content of the task or comment on your performance.

You must always follow the supervisors' instructions.

# Test overview

## Test description

The English into Auslan Certified Conference Interpreter test consists of three Monologue tasks.

- One Simultaneous Interpreting (Seen Speech) – Monologue task
- One Simultaneous Interpreting (Unseen Speech – long) – Monologue task
- One Simultaneous Interpreting (Unseen Speech – short) – Monologue task

Each Certified Conference Interpreter test is in one language direction only; that is, all tasks will be in English and need to be interpreted into Auslan.

## Domains & situations

All tasks deal with high level speeches by academics, officials and representatives at national and international conferences, meetings and events, set in different domains commonly found in the conference interpreting context. The test includes one task from the domains of science, health, linguistics, social sciences or humanities; one from the domains of emergency briefing, public policy, social services or human rights; and one from the domains of education, disability or the deaf community.

## Duration

Each test is conducted in a single day. Each task should take no more than 20 minutes, but you may need to wait, both for your test to start and between tasks. This can add up to a number of hours, depending on the number of candidates on the day.

The expected completion time of the test session is listed in your test confirmation email.

## Waiting room

After you check in, a NAATI staff member will direct you to sit in the Waiting Room. You will wait in this room until it is time to start your test. You will place any electronic devices, including electronic dictionaries, glossaries or thesauri, phone, laptop, tablet or other smart device in a secure storage area.

In the Waiting Room, you can access your hard copy resources. You cannot use any electronic devices in this room.

## Preparation room (Seen Speech and Unseen Speech (long) Tasks Only)

You will have 15 minutes before the **Seen Speech** and **Unseen Speech (long)** tasks to prepare. There is no preparation time before the **Unseen Speech (short)** task.

In the Preparation Room, NAATI will provide you with a hard copy of the interpreting brief, as well as the preparation materials for each task:

- a clean hard copy of the **Seen Speech** script;
- a clean hard copy of the speech reference material for the **Unseen Speech (long)** task.

In this room, you can use your (non-internet connected) electronic and hard copy resources to prepare for each task, and you may write notes which you can take into the Test Room. You cannot communicate with other candidates in this room.

## Test room/s

The Test Room is where you will complete the actual tasks. There will be no further explanation of the task or conditions once you enter the Test Room.

You cannot bring any electronic or hard copy resources into the Test Room.

For the **Seen Speech task**, you can only bring the interpreting brief, the hard copy of the speech script and any handwritten notes you made in the Preparation Room.

For the **Unseen Speech (long) task**, you can only bring the interpreting brief, the hard copy of the speech reference material and any handwritten notes you made in the Preparation Room.

You may write notes during the test. You must leave the interpreting brief, the speech reference material and any handwritten notes in the Test Room.

# Sitting the test

## On test day

You must check in for your test between the arrival time and the registration closing time listed in your test confirmation email. NAATI staff will check you in by verifying your identity. You can view more information about identity verification on the website.

**NAATI will not admit you to the test if you arrive after the registration closing time.**

Your test will be video recorded for assessment by NAATI examiners.

## One Simultaneous Interpreting (Seen Speech) – Monologue Task

For the **Seen Speech** simultaneous interpreting monologue task, you will use simultaneous mode to interpret a monologue delivered from a video recording, played for you by a test supervisor. The monologue is about 1500 words long.

One week prior to the test you will receive the interpreting brief for the **Seen Speech** so that you can prepare. 24 hours before the test, you will receive a journal article on the same topic as the speech.

On the day of your test, will have 15 minutes to prepare for the task in the Preparation Room, where you will be given a hard copy of the brief, and the text of the speech. Note that the text of the speech will differ slightly from the video-recorded speech, and you will need to be able to adapt to this while interpreting. After preparation, you will be directed to the Test Room. You can take the brief, the seen speech text and any handwritten notes you made during preparation with you.

The task will start shortly after you enter the Test Room. You must stand where the test supervisor tells you at the front of the Test Room to deliver your interpreting.

At the start of the video recording, the task instructions and the interpreting brief will be played to you. The monologue that you need to interpret will begin immediately after the interpreting brief. You should start interpreting as soon as possible after the monologue begins and continue to interpret for the duration of the monologue. You cannot ask for any clarifications, repeats or pauses of the recording. You are required to complete interpreting within 30 seconds after the end of the monologue.

The task will end when you finish interpreting after the end of the recorded monologue.

While the whole task will be marked, examiners will be lenient towards the first 60 seconds of interpreting to allow you to warm up. The end of these 60 seconds will **not** be indicated in any way during the test.

## One Simultaneous Interpreting (Unseen Speech (long)) – Monologue Task

For the **Unseen Speech (long)** simultaneous interpreting monologue task, you will use simultaneous mode to interpret a monologue delivered from a video recording, played for you by a test supervisor. The monologue is about 1200 words long.

One week prior to the test you will receive the interpreting brief for the **Unseen Speech (long)** so that you can prepare. On the day of your test, you will have 15 minutes to prepare for the task in the Preparation Room,

where you will be given a hard copy of the brief and a hard copy of the speech reference material. The speech reference material will be about 300 words long in the form of dot points and is intended to simulate the kind of summary information you would get from a PowerPoint presentation or a media release. After preparation, you will be directed to the Test Room. You can take the brief, the speech reference material and any handwritten notes you made during preparation with you.

The task will start shortly after you enter the Test Room. You must stand where the test supervisor tells you at the front of the Test Room to deliver your interpreting.

At the start of the video recording, the task instructions and the interpreting brief will be played to you. The monologue that you need to interpret will begin immediately after the interpreting brief. You should start interpreting as soon as possible after the monologue begins and continue to interpret for the duration of the monologue. You cannot ask for any clarifications, repeats or pauses of the recording. You are required to complete interpreting within 30 seconds after the end of the monologue.

The task will end when you finish interpreting after the end of the recorded monologue.

While the whole task will be marked, examiners will be lenient towards the first 60 seconds of interpreting to allow you to warm up. The end of these 60 seconds will **not** be indicated in any way during the test.

## One Simultaneous Interpreting (Unseen Speech (short)) – Monologue Task

For the **Unseen Speech (short)** simultaneous interpreting monologue task, you will use simultaneous mode to interpret a monologue delivered from a video recording, played for you by a test supervisor. The monologue is about 800 words long.

One week prior to the test you will receive the interpreting brief for the **Unseen Speech (short)** so that you can prepare. On the day of your test, you will not have any preparation time for this task.

The task will start shortly after you enter the Test Room. You must stand where the test supervisor tells you at the front of the Test Room to deliver your interpreting.

At the start of the video recording, the task instructions and the interpreting brief will be played to you. The monologue that you need to interpret will begin immediately after the interpreting brief. You should start interpreting as soon as possible after the monologue begins and continue to interpret for the duration of the monologue. You cannot ask for any clarifications, repeats or pauses of the recording. You are required to complete interpreting within 30 seconds after the end of the monologue.

The task will end when you finish interpreting after the end of the recorded monologue.

While the whole task will be marked, examiners will be lenient towards the first 60 seconds of interpreting to allow you to warm up. The end of these 60 seconds will **not** be indicated in any way during the test.



# Assessment & results

## Assessment

At least 2 NAATI examiners will independently assess your performance in the test. They will assess each task separately, using assessment rubrics with 5 bands (with Band 1 representing the highest level of performance and Band 5 the lowest). Your task performance will be marked against each criterion, which are the same for all task types, as outlined below.

For each task, NAATI examiners will assess your:

- **Transfer competency:** Meaning transfer skill, Application of interpreting mode, and Rhetorical skill.
- **Language competency:** Language proficiency enabling meaning transfer into the target language.

Refer to our [language policy](https://www.naati.com.au/resources/language-policy-interpreting/) < <https://www.naati.com.au/resources/language-policy-interpreting/> > to understand how the examiners will assess your use of language in your test.

You need to achieve at least Band 2 for each criterion, and you must pass all three tasks to pass the test.

You can read the assessment rubrics here: < <https://www.naati.com.au/wp-content/uploads/2023/07/CCI-English-into-Auslan-Assessment-Rubrics-March-2021.pdf> >

## Results & receiving your credential

NAATI aims to issue results within 8-10 weeks of the test date. We will issue results as they are finalised, so some candidates will receive their results earlier than others even if they sit the test on the same day.

If you have already passed any prerequisite screening tests (Ethical Competency and/or Intercultural Competency), we will issue your credential if you pass this test.

## Supplementary testing

You must attempt all tasks and pass at least two interpreting tasks to be eligible to apply for a supplementary test. You must apply for the supplementary test from your myNAATI account within 30 days of receiving your test results. The supplementary test will involve re-sitting only the failed task.

If you pass the supplementary test, NAATI will award you the Certified Conference Interpreter credential in the relevant language direction. If you fail the supplementary test, this means you have failed the test. You can apply for another Certified Conference Interpreter test with NAATI if you want to sit the test again.