



Work with us!

Team Leader - Certification Testing

About the position

This newly created position will report to the Senior Operations Manager (South) and oversee certification testing in Victoria and South Australia. The successful candidate will collaborate with a variety of stakeholders to deliver information sessions and support future candidates whilst also providing Certification customer support.

- Full time position
- Melbourne CBD office location
- Salary at NAATI Band 4 level - \$93,217 per annum plus superannuation

About you

- Extensive experience in stakeholder management and customer service including negotiation, consultation, relationship management, complaints handling and conflict resolution.
- Well-developed communication, administration and organisational skills.
- Proven ability to lead a team and achieve results in a high stakes environment.
- A high level of attention to detail and accuracy.
- Post secondary qualifications and or experience in a relevant area. (desirable)
- Experience working with culturally and linguistically diverse individuals and groups. (desirable)

About us

NAATI is the national standards and certifying authority for translators and interpreters in Australia. It is the only organisation to issue certification to practitioners who wish to work in this profession in Australia. Our vision is for a *connected community without language barriers*.

How to apply

Read the full job description and selection criteria and if you think this may be a good fit, we want to hear from you!

For questions or to apply, please email a short cover letter and your current CV to jobs@naati.com.au

This position is only open to Australian citizens or permanent residents. **Only shortlisted candidates will be contacted.**

**Applications close at 5pm
Tuesday 18 February 2025.**

We will review applications as they come in and may commence discussions with suitable candidates prior to the closing date.



National Accreditation Authority
for Translators and Interpreters LTD

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